The full-time staff of the Publications Office increased this year with the hiring of Leslie Schramer as Assistant Editor, joining Thomas Holland and Thomas Urban in the office. Readers of past reports will remember that Leslie had worked in the Publications Office for five years while she was a student in the Department of Near Eastern Languages and Civilizations (NELC). We heartily welcome Leslie who has already shown that she is a great asset to the Publications Office. We continued to receive invaluable help from the Student Editorial Assistants Lindsay DeCarlo and Katie L. Johnson.

Sales
The external vendors for Oriental Institute publications, The David Brown Book Company and Oxbow Books Ltd., U.K., continue to represent the Institute for its book distribution. Although a limited number of titles are available for in-house sales in the Suq shop, please note that all external orders for Institute publications should be addressed to one of the following: The David Brown Book Company, P.O. Box 511, Oakville, CT 06779; Telephone Toll Free: 1-800-791-9354; Fax: (+1) 860-945-9468; E-mail: david.brown bk.co@snet.net; Web site: www.oxbowbooks.com.

Information related to Oriental Institute sales may be obtained via e-mail:

oi-publications@uchicago.edu

The tables of sales shown below represent the income received via sales from both the Oriental Institute Suq and The David Brown Book Company/Oxbow Books Ltd., U.K.
## Oriental Institute In-house Suq Sales

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<th>8/05</th>
<th>9/05</th>
<th>10/05</th>
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<th>1/06</th>
<th>2/06</th>
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<th>6/06</th>
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<td>$302</td>
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<td>$302</td>
<td>$802</td>
<td>$259</td>
<td>$4,034</td>
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<table>
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</table>

# The second quarterly report, April 1–June 30, 2006, does not include the deduction of storage, insurance, shipping, and other miscellaneous charges; this information is not received until the third-quarter report is issued during October 2006. Therefore, only the number of volumes sold is included here; the final income for the second quarter 2006 will be reported in the 2006/2007 Annual Report.


* The Epigraphic Survey Suq sales were for three individual prints from the *Lost Egypt* portfolio volumes. The David Brown Book Company/Oxbow Books sales consisted of other Epigraphic Survey titles.


*** Includes sales of volumes in the AS, MSKH, OIC, OIP, OIS, SAOC series and Miscellaneous volumes.
Editorial Office

Under a mandate from the Director of the Oriental Institute, following the advice of the Electronic Publications Committee and with the support of the faculty, the Publications Office is committed to making all its 356 titles that are not at present online, published since the early 1900s, available both online in PDF format and in print as books-on-demand. Work began in 2004, when the Student Editorial Assistants began inventorying all the Oriental Institute titles not online, gathering trim sizes, page counts, and types of pages (i.e., text, line art, halftone, color, foldout). The information gathered was then sorted, totaled, and sent to scanning companies in order to obtain competitive quotes for the scanning, creation of PDF and TIFF files, and book-on-demand printing. One company proved capable of scanning the many oversize and complicated volumes and another expressed an interest in being the distributor of book-on-demand titles, and a pilot project is underway. Once the pilot project has been successfully completed, the next step will be to expand our Electronic Publications Web page in order to list full publication information of each title and the formats in which the volumes are available: PDF and in print or book-on-demand.

Volumes Published


Volumes in Preparation


2. The Origins of State Organizations in Prehistoric Fars, Southern Iran: Excavations at Tall-e Bakun. Abbas Alizadeh. OIP 128
Introduction
When I started my job as the head of the Research Archives last summer, the first thing I had to do was to learn the daily routines and management of the library. While many aspects of the Archives have remained unchanged, I have implemented significant changes in the way the library is managed. A major concern was to make the transition smooth and unobtrusive for Archives users.

Acquisitions
During the past year, the Research Archives's holdings have increased by roughly 1,500 volumes. This represents an increase of approximately 50% from the previous couple of years. In addition to acquiring newly published items, we have purchased a number of important older publications that were missing in our holdings. In order to remain one of the world's foremost libraries in ancient Near Eastern studies, it is necessary to fill these gaps now before these items go out-of-print forever. Also, the Archives have received several hundred volumes as donations, both from private individuals and from the Regenstein Library.

Online Catalog
One of the main goals this year has been to develop the electronic catalog of the Research Archives into a powerful, comprehensive, and modern research tool. The ultimate goal is to make this catalog an indispensable research tool for all scholars of the ancient Near East. The electronic

References
3. Nippur V. The Early Dynastic to Akkadian Transition: The Area WF Sounding. Augusta McMahon. OIP 129
5. Sacred Space and Sacred Function in Ancient Thebes. Peter F. Dorman and Betsy M. Bryan, editors. SAOC 61
7. Papers on Semitic and Afroasiatic Linguistics in Honor of Gene B. Gragg. Cynthia Miller, editor. SAOC 60